

# **Our Lady of Angels Church**

## *Wedding Information Booklet*



### **Pastor**

**Fr. Michael Mahoney, OFM Cap.**

### **Associate Pastors**

**Fr. James Stump, OFM Cap.**

**Fr. Brian McKenna, OFM Cap.**

**Fr. Moses Khisa, OFM Cap.**

**1721 Hillside Drive  
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(650) 347-3550 (fax)**

# PERMISSION TO HOLD WEDDINGS AT OUR LADY OF ANGELS CHURCH

(July 2020)

All Catholics who are registered and active members of the parish for **six months prior to the wedding application** qualify to hold their wedding in Our Lady of Angels Church (with the approval of the Pastoral Staff).

The ceremonies must be in accordance with the regulations of the Archdiocese of San Francisco.

**Only the priest preparing the couple for marriage can set the date and time for the wedding.**

**Time:** Weddings are held on Saturdays at **10:00am, 12 noon or 2:00pm.** Generally **NOT** on Sundays. Parking is available in the schoolyard.

## **REQUIREMENTS:**

1. Make an appointment with the officiating priest at least 6 months in advance of the wedding.
2. Completion of one of the following:
  - a) Engaged Encounter
  - b) Parish Marriage Preparation program
3. Take a pre-marital inventory (PMI, Focus or the like) and have a follow up meeting with the Priest.
4. Obtain from your Church of Baptism a newly issued baptismal certificate **dated no more than six months prior to the date of the wedding.**
5. Complete testimony of the bride and groom (Form "A")
6. Complete testimony of witnesses for freedom to marry (Form "B")
7. Set date for wedding rehearsal.
8. Marriage license must be given to the priest at rehearsal ceremony.

## **SERVICES OFFERED**

**MUSIC:**           **Matt Mattei**  
(650) 867-5434  
Music Director

**SINGERS:**       **Tom Burke**  
(650) 274-9491  
Cantor/Singer

**Liz Hannan**  
(650) 342-1759  
Singer

Fees for music and singing are separately negotiated with the accompanist, vocalist and the individual musicians who are involved. Couples may choose their own musicians and singers with the approval of the priest.

### **WEDDING COORDINATOR:**

If you wish to have a Wedding Coordinator from our parish, please advise the priest who will be celebrating your wedding. The fee is \$150.00.

### **FLOWERS:**

**Flowers must be left in the church after the wedding.**

Please advise your florist that:

- (1) No tape of any kind may be used on the pews.**
- (2) No aisle runners are allowed.**

### **VIDEOGRAPHY/PHOTOGRAPHY:**

- Cannot be on the altar.
- Must remain in one location throughout ceremony.
- No flash photography is allowed during the ceremony.

## **DONATIONS TO THE PARISH**

**Your donation to the parish covers parish services that help you prepare for your wedding and the actual celebration of the wedding ceremony.**

**\$750.00** - “Qualified parishioners” (registered in parish for one year or more)

**\$1,000.00** - Non-registered (with extenuating circumstances)

A deposit of \$250.00 for parishioners (\$400.00 for out of parish) is required at the second meeting with the priest. Balance is required one month prior to wedding date.

If the wedding is canceled, the deposit fee will be refunded in full.

If the marriage preparation is done at Our Lady of Angels and the wedding takes place at another Church, the suggested donation to Our Lady of Angels Parish for the work of preparation is **\$250.00.**

## **OFFERING TO THE PRESIDER**

**Please note, whatever donation you make to the parish goes to cover the expenses incurred by the parish. The priest does not receive any part of this offering. If you wish to give a gift to the priest, whether he is from Our Lady of Angels or a visiting priest, please feel free to do so. The gift should be given in a separate envelope.**

**Please Note: INSURANCE REGULATIONS DO NOT PERMIT**

the throwing of rice, birdseed, flowers, confetti or any items which might cause a person to slip and fall. Also hand held candles and open flame devices whether in the aisles or body of church are forbidden.

*We congratulate you and offer our prayerful good wishes as you prepare for the Sacrament of Matrimony. If you have any questions, please feel free to call the Rectory at (650) 347-7768.*